

RESEARCH GRANT PROGRAM

CHECKLIST

DOCUMENTS AND INFORMATION TO BE INCLUDED WITH YOUR APPLICATION

- ✓ Title page
 - Project title
 - Name(s) of lead researcher(s) and affiliations
- ✓ Description of research protocol, no more than 4 pages, according to the following specifications: **MS Word or equivalent document, single-spaced, Times New Roman 11pt, 2cm margins**
- ✓ Biographical references (no page limit)
- ✓ Appendices:
 - Tables and figures
 - Unlimited references following text of protocol
 - Detailed budget and amount requested
 - Letter of support from professor validating research protocol
 - Resumés of lead researcher and other researchers in team
 - Ethics Committee approval OR Copy of submitted application

N.B. Projects submitted must not have been carried out before the application is submitted.

ELEMENTS OF PROTOCOL TO BE INCLUDED IN 4 PAGES ALLOWED

- ✓ Introduction
- ✓ Literature review (with reference in appendix)
- ✓ Research question(s)
- ✓ Research hypotheses (where applicable)
- ✓ Theoretical or conceptual framework (where applicable)
- ✓ Methodology
 - ✓ Methodological approach or study design
 - ✓ Reference population
 - ✓ Recruitment, sampling strategy, and sample size
 - ✓ Variables considered (quantitative research)
 - ✓ Data collection methods
 - ✓ Data analysis methods
- ✓ Ethical issues
- ✓ Expected contributions (new knowledge, etc.)
- ✓ Knowledge transfer process (in scientific community and elsewhere)